



**CITY OF PHILADELPHIA
FIRE DEPARTMENT**

240 SPRING GARDEN STREET, PHILADELPHIA, PA 19123-2991

LLOYD AYERS
FIRE COMMISSIONER

(215) 686-1300
FAX: (215) 922-3952

To Whom It May Concern:

The information you are requesting regarding Violations of the Philadelphia Fire Prevention Code, permits for the installation or removal of aboveground or underground storage tanks and information regarding leakage of tanks should be requested directly from the Philadelphia Department of Licenses and Inspections, Commercial and Industrial Fire Inspections Unit, 990 Spring Garden Street, 3rd floor, Philadelphia, PA 19123. Their telephone number is 215-685-3712.

All other information that the Fire Department provides pertaining to such informational requests comes under our "Environmental Search" policy. Any fire reports, or hazardous material responses that the Fire Department responded to during a period of three to nine years will be sent to you for a fee of \$80.00 per property address. An Environmental Search Application is being sent to you along with this letter for your convenience. Please make checks payable to the City of Philadelphia and MAIL APPLICATION AND FEE DIRECTLY TO THE DEPARTMENT OF RECORDS, ROOM 167 CITY HALL, PHILADELPHIA, PA 19107.

Sincerely,

**Robert J. Ruff, D.C.
Fire Marshal**

APPLICATION FOR ENVIRONMENTAL SEARCH		CITY OF PHILADELPHIA • DEPARTMENT OF RECORDS	
APPLICATION DATE		TELEPHONE NUMBER OF APPLICANT	
PARTY REQUESTING REPORT (NAME OF APPLICANT)		FILE CLAIM NUMBER	
REPORT TO BE MAILED TO (COMPLETE ADDRESS, INCLUDING NAME, COMPANY, STREET NUMBER, AND ZIP CODE):			
ADDRESS THAT ENVIRONMENTAL SEARCH IS REQUESTED FOR:			
<p><i>The information requested will be taken from the Philadelphia Fire Department files regarding the property in question. This inspection information may not accurately reflect conditions as they currently exist at this property. You may wish to contact other City agencies, as well as State and Federal agencies for further information on the environmental conditions at this property.</i></p> <p><i>Please complete this form and mail it to the Department of Records with a \$80.00 processing fee. Allow 3 weeks after you mail your application to the Department of Records to receive your report by mail.</i></p>			
APPLICATIONS BY MAIL Department of Records -- Police and Fire Reports Unit Room 167 City Hall • Philadelphia, PA 19107 (215) 686-2284		INQUIRIES CONCERNING REPORTS Philadelphia Fire Department -- Fire Marshall's Office 240 Spring Garden Street • Philadelphia, PA 19123 (215) 595-5963	
FEE \$80.00 -- NON-REFUNDABLE			

82-327 (Rev. 10/04)

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